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|-------------------------|--|--------------------|------------------------|
| Report To: | Education and Communities Committee | Date: | 11 May 2021 |
| Report By: | Corporate Director Education, Communities and Organisational Development | Report No: | EDUCOM/24/21/HS |
| Contact Officer: | Hugh Scott/ Iain Cameron | Contact No: | 01475 712828 |
| Subject: | Education and Communities Committee: performance report for the Communities part of the Committee | | |

1.0 PURPOSE

- 1.1 The purpose of this report is to consider performance reporting for the Communities part of the Education and Communities Committee.

2.0 SUMMARY

2.1 Communities – Period 12 Revenue Budget Monitoring Report

The projected Revenue Budget Outturn for Communities as at 28 February 2021 is a projected underspend of £139,000 which is a decrease in expenditure of £38,000 since the last Committee.

The projections include net Covid costs of £1.533 million which will be fully funded by the Council's agreed Covid-19 budget, including £1.461 million from Scottish Government grants. This is an increase of £216,000 since last Committee.

2.2 Communities capital report

Overall, the Committee is projecting to contain the costs of the 2020/23 Capital Programme within available budgets. Expenditure at 31 March 2021 is 186.90% of the 2020/21 restated approved budget (100% of revised projection) subject to the final year end accounting process and accruals. Net advancement of £378k (86.90%) being reported. This is an increase in net advancement of £65k (14.94%) from that reported to the last Committee.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Education and Communities Committee:
- notes the content of this report; and
 - notes the progression of survey works in relation to the new tennis facility.

4.0 UPDATES

4.1 Communities – Period 12 Revenue Budget Monitoring Report

The projected Revenue Budget Outturn for Communities as at 28 February 2021 is a projected underspend of £139,000 which is a decrease in expenditure of £38,000 since the last Committee.

The projections include net Covid costs of £1.533 million which will be fully funded by the Council's agreed Covid-19 budget, including £1.461 million from Scottish Government grants. This is an increase of £216,000 since last Committee.

Main areas of underspend are:

- Community Safety Employee Costs projected to underspend by £93,000.

Main areas of overspend are:

- Inverclyde Leisure Management Fee is projected to overspend by £1.461 million as a result of additional payments to support their cashflow as a result of the Covid-19 Pandemic. This will be funded from the Council's Covid Fund;
- Libraries & Museum Income projected to under recover by £68,000 due to buildings being closed as a result of Covid-19; and
- School Lets Income projected to under recover by £90,000 due to Covid-19 restrictions.

Earmarked Reserves for 2020/21 total £152,000, of which £60,000 is projected to be spent in the current Financial Year. As at 28 February 2021 expenditure is £40,000 or 66.7% of the project total for 2020/21. Spend as at 28 February 2021 per profiling was expected to be £103,000 resulting in slippage of £63,000 or 61.2%.

Further details can be found in Appendix 1.

4.2 Communities Capital Programme

Overall, the Committee is projecting to contain the costs of the 2020/23 Capital Programme within available budgets. Expenditure at 31 March 2021 is 186.90% of the 2020/21 restated approved budget (100% of revised projection) subject to the final year end accounting process and accruals. Net advancement of £378k (86.90%) being reported. This is an increase in net advancement of £65k (14.94%) from that reported to the last Committee.

Lady Alice Bowling Club:

Lady Alice Bowling Club is now progressing this project and have established different working groups to support their process. The management committee is also working with Community Link Scotland to support it to identify and apply for external funding and is currently engaging with Legal Services to agree and sign off a lease agreement.

Indoor Sports Facility for Tennis:

The service continues to work with sportScotland and Inverclyde Leisure in relation to progressing the Indoor Tennis Centre at Rankin Park. sportScotland is supportive of Inverclyde Leisure acting as the Council's agent for building new facility through a leisure procurement framework.

IL has appointed Alliance Leisure as the main contractor and will undertake work in line with the procurement framework which was approved by all funders including the Council at the stage two funding application process. A funding agreement will be in place between the Council and IL in respect of payments to Alliance Leisure.

Structural and grounds survey works have now commenced on the revised site within Rankin Park. When these surveys are completed, full planning permission will be sought and the statutory open space public consultation will be carried out.

Leisure Pitches Asset Management Plan / Lifecycle Fund:

The lifecycle works continue to be progressed based on the revised asset plan agreed at the September 2020 Education and Communities Committee. The Parklea project is now completed and was handed over to the Council in March 2021. The next planned carpet replacement at Lady Octavia Sports Centre 3G pitch is being progressed with tender documents now issued and works programmed for summer 2021 subject to tender return, evaluation and formal acceptance.

Grieve Road Community Centre:

The works have been progressed in phases/trade packages with the majority of the planned work now completed. The installation of new high level windows in the main hall, introduction of a disability compliant toilet and relocation of an office, remain outstanding pending the receipt of statutory approvals. Building warrant has been submitted with quotations for works being progressed. Works are anticipated to be fully complete by the end of the second quarter 2021 as previously reported.

Wemyss Bay Community Centre:

Similar to Grieve Road Community Centre, the works have been progressed in phases/trade packages with the majority of the planned work now completed. The installation of new high level windows in the main hall remains outstanding pending the receipt of statutory approvals. Works are anticipated to be fully completed by the end of the second quarter 2021 as previously reported.

Whinhill Golf Club Lifecycle Works:

Technical Services is developing work packages. First phase is progressing towards completion with external doors and new security shutters being installed and new window delivery imminent and project to complete by the end of April. A second phase is planned to address the external roughcast and reroofing. Further phases will potentially address internal alterations including a refurbishment of toilets and relocation of starter's accommodation, subject to overall budget availability.

Waterfront Leisure Centre Training Pool Moveable Floor:

Surveys completed through external mechanical and electrical consultant with technical specification prepared and being agreed in consultation with Inverclyde Leisure. Tender documents now being prepared.

Watt Institution Creativity Space:

National Heritage Lottery Funding has been secured through the 'Watt Voices' project to address internal alterations to an existing office space and formation of a creativity space. Outline proposals were prepared to allow a stage 2 cost comparison against available budget with revised value engineered proposals now agreed to bring within affordability. Building warrant now submitted with tender drawings being prepared.

Community Hub King George VI:

The Council has been awarded funding of £1.184m from The Scottish Government Regional Capital Grant Fund (RCGF) for the second phase relating to the refurbishment and conversion of the King George VI building in Port Glasgow into a community facility. Property Services has commenced the initial design work.

Craigend Resource Centre:

Construction work on the Craigend Resource Centre is progressing as planned, with the current status as: groundworks and below slab drainage completed; steel frame erected; and ground floor slab completed. No major issues have been uncovered within the groundworks elements, which reduces the potential for unknown issues. The project costs are in line with expectations, and the Craigend Resource Centre operations continue in the existing centre adjacent to the build.

The Inverclyde Shed Meet, Make + Share:

The Council, in partnership with the Inverclyde Shed has been awarded funding of £504k from The Scottish Government Regional Capital Grant Fund (RCGF) to transform a vacant light industrial unit in East Blackhall Street into a community workshop. The workshop or ‘shed’ will act as a hub for people to share their expertise, learn new skills and put them to good use in the wider community. The service is working closely with the Inverclyde Shed committee on applying for planning permission and getting the funding agreement in place.

Further details can be found in Appendix 2.

5.0 IMPLICATIONS

5.1 Finance

There are no financial implications connected to this report.

Financial Implications:

One off Costs

| Cost Centre | Budget Heading | Budget Years | Proposed Spend this Report | Virement From | Other Comments |
|-------------|----------------|--------------|----------------------------|---------------|----------------|
| N/A | | | | | |

Annually Recurring Costs/ (Savings)

| Cost Centre | Budget Heading | With Effect from | Annual Net Impact | Virement From (If Applicable) | Other Comments |
|-------------|----------------|------------------|-------------------|-------------------------------|----------------|
| N/A | | | | | |

5.2 Legal

There are no known Legal implications contained within this report.

5.3 Human Resources

There are no known Human Resources implications contained within this report and no posts will be created as a result of the project.

5.4 Equalities

Equalities

(a) Has an Equality Impact Assessment been carried out?

| | |
|---|--|
| | YES |
| X | NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required |

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

| | |
|---|--|
| | YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed. |
| X | NO |

(c) Data Protection

Has a Data Protection Impact Assessment been carried out?

| | |
|---|---|
| | YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals. |
| X | NO |

5.5 Repopulation

N/A.

6.0 CONSULTATIONS

7.1 None.

8.0 BACKGROUND PAPERS

8.1 None.

COMMUNITIES CAPITAL REPORT

COMMITTEE: EDUCATION & COMMUNITIES

| Project Name | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|--|----------------|-------------------|-------------------------|---------------------|--------------------|-------------|-------------|--------------|
| | Est Total Cost | Actual to 31/3/20 | Approved Budget 2020/21 | Revised Est 2020/21 | Actual to 31/03/21 | Est 2021/22 | Est 2022/23 | Future Years |
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | |
| Communities | | | | | | | | |
| Lady Alice Bowling Club Refurb | 210 | 17 | 0 | 1 | 1 | 0 | 192 | 0 |
| Indoor Sports Facility For Tennis | 635 | 0 | 0 | 0 | 0 | 600 | 35 | 0 |
| Leisure Pitches AMP - Lifecycle Fund | 1,843 | 112 | 250 | 578 | 578 | 172 | 611 | 370 |
| Grieve Road Community Centre | 200 | 92 | 90 | 80 | 80 | 28 | 0 | 0 |
| Wemyss Bay Community Centre Refurbishment | 100 | 46 | 38 | 48 | 48 | 6 | 0 | 0 |
| Whinhill Golf Club Lifecycle Works | 250 | 0 | 50 | 66 | 66 | 174 | 10 | 0 |
| Waterfront Leisure Centre Training Pool Moveable Floor | 325 | 0 | 0 | 8 | 8 | 302 | 15 | 0 |
| Watt Institution Creativity Space | 55 | 0 | 0 | 0 | 0 | 50 | 5 | 0 |
| The Inverclyde Shed Meet, Make + Share | 505 | 0 | 0 | 0 | 0 | 0 | 505 | 0 |
| Port Glasgow Community Hub (King George VI) | 1,184 | 0 | 0 | 0 | 0 | 0 | 1184 | 0 |
| Complete On Site - Inverclyde Leisure Spend to Save | 7 | 0 | 7 | 0 | 0 | 7 | 0 | 0 |
| Complete On Site | 37 | 0 | 0 | 32 | 32 | 0 | 5 | 0 |
| | 5,351 | 267 | 435 | 813 | 813 | 1,339 | 2,562 | 370 |
| CFCR | | | | | | | | |
| Craigend Resource Centre (Grant Funded) | 1,287 | 0 | 0 | 202 | 202 | 1,085 | 0 | 0 |

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****Period 11 - 1st April 2020 to 28th February 2021**

| 2019/20 Actual £000 | Subjective Heading | Approved Budget 2020/21 £000 | Revised Budget 2020/21 £000 | Projected Out-turn 2020/21 £000 | Projected Over/(Under) Spend £000 | Percentage Over/(Under) |
|---------------------------|---|---------------------------------------|--------------------------------------|--|--|----------------------------|
| 1,689 | Employee Costs | 1,730 | 1,884 | 1,755 | (129) | (6.8%) |
| 730 | Property Costs | 737 | 611 | 605 | (6) | (1.0%) |
| 1,213 | Supplies & Services | 1,157 | 1,127 | 2,554 | 1,427 | 126.6% |
| 2 | Transport Costs | 3 | 3 | 3 | 0 | - |
| 78 | Administration Costs | 79 | 79 | 79 | 0 | - |
| 1,131 | Other Expenditure | 1,121 | 1,067 | 1,007 | (60) | (5.6%) |
| (291) | Income | (307) | (269) | (107) | 162 | (60.2%) |
| 4,552 | TOTAL NET EXPENDITURE | 4,520 | 4,502 | 5,896 | 1,394 | 31.0% |
| | Earmarked Reserves | 0 | 0 | 0 | 0 | |
| | Additional Funding Covid-19 | | | (1,533) | (1,533) | |
| | TOTAL NET EXPENDITURE excluding Earmarked Reserves | 4,520 | 4,502 | 4,363 | (139) | |

| 2019/20 Actual £000 | Objective Heading | Approved Budget 2020/21 £000 | Revised Budget 2020/21 £000 | Projected Out-turn 2020/21 £000 | Projected Over/(Under) Spend £000 | Percentage Over/(Under) |
|---------------------------|---|---------------------------------------|--------------------------------------|--|--|----------------------------|
| 1,586 | Libraries & Museum | 1,610 | 1,611 | 1,657 | 46 | 2.9% |
| 1,184 | Sports & Leisure | 1,112 | 1,159 | 2,587 | 1,428 | 123.2% |
| 516 | Community Safety | 557 | 557 | 457 | (100) | (18.0%) |
| 1,014 | Community Halls | 989 | 949 | 976 | 27 | 2.8% |
| 252 | Grants to Vol Orgs | 252 | 226 | 219 | (7) | (3.1%) |
| 4,552 | TOTAL COMMUNITIES | 4,520 | 4,502 | 5,896 | 1,394 | 31.0% |
| | Earmarked Reserves | 0 | 0 | 0 | 0 | |
| | Additional Funding Covid-19 | | | (1,533) | (1,533) | |
| | TOTAL NET EXPENDITURE excluding Earmarked Reserves | 4,520 | 4,502 | 4,363 | (139) | |

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****Period 11 -1st April 2020 to 28th February 2021**

| <u>Out Turn</u> <u>2019/20</u> <u>£000</u> | <u>Budget</u> <u>Heading</u> | <u>Budget</u> <u>2020/21</u> <u>£000</u> | <u>Proportion</u> <u>of Budget</u> | <u>Actual to</u> <u>28-Feb-21</u> <u>£000</u> | <u>Projection</u> <u>2020/21</u> <u>£000</u> | <u>(Under)/Over</u> <u>Budget</u> <u>£000</u> | <u>Percentage</u> <u>Over / (Under)</u> |
|--|------------------------------------|--|---------------------------------------|---|--|---|--|
| | Libraries & Museum | | | | | | |
| (25) | Libraries & Museum Income | (70) | (64) | (2) | (2) | 68 | (97.1%) |
| | Sports & Leisure | | | | | | |
| 709 | IL Management Fee | 624 | 572 | 1,509 | 2,085 | 1,461 | 234.1% |
| 141 | Under 19s Sports Grants | 141 | 129 | 102 | 120 | (21) | (14.9%) |
| | Community Halls | | | | | | |
| 0 | Letting Officers Employees Costs | 125 | 106 | 70 | 97 | (28) | (22.4%) |
| 28 | Waivers | 25 | 23 | 0 | 0 | (25) | (100.0%) |
| (107) | School Lets Income | (135) | (124) | (6) | (45) | 90 | (66.7%) |
| | Community Safety | | | | | | |
| 472 | Employee Costs | 498 | 421 | 347 | 405 | (93) | (18.7%) |
| | Covid 19 Material Variances | | | | | 1,533 | |
| Total Material Variances | | 1,208 | 1,063 | 2,020 | 2,660 | 1,452 | |

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

| <u>Project</u> | <u>Lead Officer/ Responsible Manager</u> | <u>Total Funding 2020/21</u> | <u>Phased Budget Period 11 2020/21</u> | <u>Actual Period 11 2020/21</u> | <u>Projected Spend 2020/21</u> | <u>Amount to be Earmarked for 2021/22 & Beyond</u> | <u>Lead Officer Update</u> |
|---|--|--------------------------------------|--|---|--|--|--|
| | | <u>£000</u> | <u>£000</u> | <u>£000</u> | <u>£000</u> | <u>£000</u> | |
| Community Fund (Participatory Budgets) | Tony McEwan | 152 | 103 | 40 | 60 | 92 | £65k funding 18 months post from P7 20/21. £48k pays for last 12 months of post in 21/22. £7k w/b to General Reserves. |
| Total | | 152 | 103 | 40 | 60 | 92 | |